



# Learn and Flourish LLC

Where Happiness Meets Success®

Executive Function Coaching  
Special Education Advocacy  
College and Career Planning

## Collecting Your Student's File Records

We are looking forward to working with you to improve the lives of your student and you. To help us, we ask that you collect the following and forward in one collection to us all relevant paperwork as follows: When in doubt, include it! Do dig way back to infancy as patterns of learning and behavior are often long-standing.

Please provide hard copies (no originals) of the following, and organize by type, and then date, **with newest on top**. So put all Educational testing in reverse chronological order, etc.

**Hand-carry** (Let Sherri know you would like to do this) or **send**:

<b>For FedEx / UPS use:</b> Sherri Fisher Learn & Flourish, LLC 72 Adams Street Medfield MA 02052	<b>For USPS use:</b> Sherri Fisher Learn & Flourish, LLC PO Box 551 Medfield MA 02052
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### Include as many of the following as you have.

- Medical Testing and diagnoses: neurological, ADHD, etc.
- Educational Testing: from school system and private providers
- Special Education referrals, findings, IEP's; 504's
- Report cards and progress notes, including IEP Progress Reports
- Relevant teacher communication (but not the entire record of emails)
- Neuropsychological evaluations and full reports, (not just executive summary or recommendations).
- Other testing speech language, occupational therapy, audiology, etc.
- Parent statement including the "life" history of concerns and your goals for your child's future. Who has physical and legal custody of this child? Include them in the parent statement.
- If your child is old enough (you decide together) a student may write/dictate to you or computer to tell their own story and goals.
- Relevant legal findings (Special Education Appeals, Guardianship...)